NEW STUDENT WELCOME PACK

Mid-Year Transfer • Icebreakers & Parent Letters

You Belong Here — Starting Today

A calm, classroom-ready first-day kit for students who join mid-year.
No prep beyond printing. Everything a new student, their buddy,
and their family needs to feel settled in the first 48 hours.

IN THIS SAMPLE PACK:

1. First-Day Buddy Passport
2. 4 Get-to-Know-You Icebreaker Cards (cut & play)
3. Desk Welcome Sign
4. Fill-In Parent Welcome Letter
5. Parent Supply-List Letter

For grades 2–6 • Print in color or grayscale • Wholesome & inclusive

Full product includes editable versions + buddy training mini-lesson (see README)

MY FIRST-DAY BUDDY PASSPORT

New friend, check off each stop with your buddy. Get a stamp / initial in every box!

My Name: _____ **My Buddy:** _____

Class / Teacher: _____ **Date:** _____

1. FIND YOUR DESK

Sit down, try your chair, hang up your backpack.

STAMP

2. MEET THE TEACHER

Say hello and share one thing about you.

STAMP

3. BATHROOM & WATER

Find both. Learn the hall pass routine.

STAMP

4. LUNCH LINE TOUR

Where to line up, sit, and clean up.

STAMP

5. CLASS LIBRARY

Pick one book you'd like to read this week.

STAMP

6. SUPPLIES STATION

Pencils, paper, tissues — where everything lives.

STAMP

7. RECESS RULES

Safe spots, equipment, and lining up signal.

STAMP

8. END-OF-DAY SPOT

Cubby / dismissal line. How you get home today.

STAMP

★ All 8 stops done? Bring this passport to your teacher for a Welcome Star! ★

Buddy tip: Be kind, be patient, answer every question — you were new once too.

GET-TO-KNOW-YOU ICEBREAKER CARDS

Print, cut on the dashed lines, and play in pairs or small groups. 5–7 minutes each.

CARD 1 — TWO TRUTHS & A WISH

Tell your group:

- One true favorite food
- One true favorite game / hobby
- One wish for this school year

Listeners: guess which is the wish!

Then switch. Everyone gets a turn.

CARD 2 — WOULD YOU RATHER?

Take turns answering:

- Beach day OR snow day?
- Fly OR be invisible?
- Pizza OR tacos forever?
- Pet dragon OR pet unicorn?

Explain WHY in one sentence.

CARD 3 — FIND SOMEONE WHO…

Walk & talk — find a classmate who:

- ■ Has a pet
- ■ Likes to draw
- ■ Has moved before
- ■ Loves math / reading / recess

Write their name next to the box!

CARD 4 — MY FAVORITES MAP

Draw or write your favorites:

Color: _____

Book / Show: _____

Sport / Game: _____

Snack: _____

Share your map with your buddy.

✂ FOLD ON THE LINE AT THE BOTTOM • PLACE ON DESK BEFORE THE NEW STUDENT ARRIVES ✂

★ WELCOME! ★

We're Glad You're Here!

This desk was saved just for:

_____

(write new student's name in large, friendly letters)

From: Your new class in Room _____

Teacher: _____

Ask anyone for help — that's what we're here for.

— FOLD HERE — Fold back so the sign stands in a tent shape on the desk.

Teacher tip: Add a pencil, a welcome sticky note from a buddy, and today's schedule on the desk.

WELCOME TO OUR CLASSROOM!

Fill-in letter — complete the blanks, print on school letterhead if you wish, send home Day 1.

Date: _____

Dear _____ Family,

Welcome! We are so glad your child has joined our class. Starting at a new school mid-year can feel big, and we will do everything we can to help your child feel safe, known, and ready to learn — starting today.

I am _____, your child's teacher in Room _____.
The best way to reach me is _____
(email / app) or by phone at _____.
I reply on school days between _____ and _____.

In the first week, your child will:

- Be paired with a trained Buddy for tours, lunch, and recess
- Bring home a Buddy Passport showing everything they've learned
- Have a short check-in with me on Day 2 and Day 5

Please complete and return the enclosed Getting-to-Know-Your-Child form by _____. It helps me learn what works best for your child.

Thank you for trusting us with this transition. We are a team now.

Warmly,

_____

Teacher signature & printed name

WHAT TO BRING — SUPPLY LIST

Send home with the Welcome Letter. Check off what you already provide so families don't double-buy.

Dear Families,

To help your child start smoothly, please send the items below if you can. No special brands are needed, and please don't worry if something is hard to find — we have classroom spares for everything. Just let me know.

PLEASE BRING (label with child's name if possible):

- ■ Backpack (any kind)
- ■ Reusable water bottle
- ■ 1 folder for take-home papers
- ■ Headphones / earbuds for Chromebooks (inexpensive is fine)
- ■ A change of clothes in a bag (younger grades)

HELPFUL IF YOU HAVE THEM:

- ■ Pencils, eraser, and a small pencil box
- ■ Crayons or colored pencils (24-pack)
- ■ Glue stick and child-safe scissors
- ■ 1 notebook (wide-ruled)

PLEASE DO NOT SEND:

- ■ Valuable toys or electronics
- ■ Food with nuts (we are a nut-aware classroom)
- ■ Money beyond lunch account needs

Questions? Contact me at _____.

Thank you — we can't wait to learn together!

Teacher: _____ Room: _____